



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: May 30, 2018
To: Chief School Administrators, Charter Schools and Renaissance Schools Project Leads, Administrators of Private Schools for Students with Disabilities
Route To: Human Resources Directors/Certification Staff
From: Dr. Robert R. Higgins, Ph.D., Director
Office of Certification and Induction
Division of Teaching, Leading and Learning

Regional Training Sessions for District Certification Staff

The Office of Certification and Induction will be conducting regional training sessions for district and county certification staff this summer. The sessions will include updates on licensing and matrix regulations and procedures for the 2018-19 school year. (The matrix exercise is designed to ensure staff are properly assigned to job titles.) Please encourage your staff to attend any one of the three sessions. Pre-registration is not required.

Regional Training Sessions

Region	Date/Time	Location
North	July 10, 2018 9:30 a.m. to 12 p.m.	Morris Co. Public Safety Training Academy 500 West Hanover Avenue Morristown, NJ 07960 Directions
South	July 31, 2018 9:30 a.m. to 12 p.m.	Rowan College at Gloucester County Instructional Center Room 430-1C 1400 Tanyard Road Sewell, NJ 08080 Directions Visitor Parking: Lots E and F
Central	August 9, 2018 9:30 a.m. to 12 p.m.	New Jersey Forensic Science Technology Center Auditorium 1200 Negron Drive Hamilton, NJ 08691 Directions

For questions, contact Vickie Sikorski at (609) 984-6377.

c: Members, State Board of Education
Lamont O. Repollet, Ed.D., Acting Commissioner
NJDOE Staff
Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group