







Newark Board of Education Remote Learning Norms: 6-12

<p>Preparing for Success</p> 	<ul style="list-style-type: none"> ● Attend school every day, and be on time for your virtual class sessions. ● Set up your device in a place that is quiet and as free of distractions as possible. ● Dress appropriately when participating in virtual classrooms, wearing your school uniform or clothing with your school logo, mascot, or school colors.
<p>Google Classroom</p> 	<ul style="list-style-type: none"> ● Access Google Classroom at the beginning of each day using your NBOE login. ● Each of your teachers will use Google Classroom to post assignments and provide feedback. ● Submit your assignments on time and review due dates periodically. ● Review written feedback from your teachers and check your grades regularly.
<p>Webex Video</p> 	<ul style="list-style-type: none"> ● Your video should be on unless otherwise directed by your teacher. ● Mute your microphone until you want to speak. ● Use the appropriate signal provided by your teacher when you have something to say. ● Listen while your teacher or other classmates are talking. ● Use the Chat Box only when asked to do so. Avoid side conversations. ● Refrain from engaging in distracting behavior, such as texting or posting to social media.
<p>Respectful Behavior</p> 	<ul style="list-style-type: none"> ● Students are responsible for proper behavior during virtual learning. ● Follow the rules of each virtual class you attend. ● It is not acceptable to use obscene, profane, threatening, or disrespectful language. ● Share any concerns you have about other students with your teacher and let them know immediately if you feel unsafe during virtual learning. ● Address faculty, staff, and classmates respectfully. ● Harassment, intimidation, and bullying, including cyberbullying, will not be tolerated.
<p>Academic Integrity</p> 	<ul style="list-style-type: none"> ● Only submit work that is your own. ● Do not cut, copy, or plagiarize internet content or the work of your online classmates. ● Do not post assessments, assignments, answers to assessments or assignments, or any other curricular materials on any media that can be seen by other students.
<p>Device and Internet Use</p> 	<ul style="list-style-type: none"> ● Treat district devices with care. ● Do not share passwords with anyone. ● Do not give out personal information or your student ID over the internet. ● Do not access restricted websites or unacceptable content, or download unauthorized software to district devices.