

Telephonic Guide to Aesop for Per Diems

With Aesop you now have two ways to find and accept jobs: by phone and web. Directions for both are included below. If you have any questions, please call the NPS Contact Center (973) 733-7560 or email perdiemstaffing@nps.k12.nj.us.

LOGIN BY PHONE

To call Aesop, dial **1(800) 942-3767**. You will be prompted to enter your ID number (followed by the # sign), then your PIN (followed by the # sign).

NOTE: This is different from the login credentials you used in SubFinder. The ID and PIN you will use to login to Aesop by the phone is included in your Welcome Letter.

By calling Aesop, you can:

- Find available jobs, Press 1
- Review or cancel upcoming jobs, Press 2
- Review or cancel a specific job, Press 3
- Review or change your personal information, Press 4

When Aesop calls you, you can:

- Listen to available jobs, Press 1
- Prevent Aesop from calling you again today, Press 2
- Tell Aesop you are not available, Press 3
- Prevent Aesop from ever calling again, Press 4

If you are interested in the available job, Press 1. You will then be asked to enter your PIN followed by the # sign. Aesop will then list the details of the job, and you will have the opportunity to accept or reject the job.

When Aesop calls you, be sure to say “Hello” loudly and clearly after answering. This will ensure that the system recognizes that you’ve picked up the call.