



**FOR: Holders of Elementary Education, and
Special Education Certificates
Teaching Elementary Grades or Content**

Name: _____ School Building: _____

Your Certificate: (Check one per form)

- Elementary Education Teacher of the Handicapped Teacher of the Blind/VI Teacher of the Deaf/HH

Directions: Complete this form for the teaching assignment you have this year (full day, all subjects or multiple sections of the same course count as one assignment). You may also complete this form if you hold the certification but do not currently have a related teaching assignment.

Content Area Teaching Assignment : Elementary Generalist No Current Assignment

Grade-level Assignment: Elementary (K-5) Grade 6-8 (Elementary setting or Special Ed. self-contained)
 Grade 9-12
(Special Ed. self-contained classroom; elementary content only and where students are assessed using alternate proficiency standards)

Did you pass any state licensing or certification exam (i.e., the National Teacher Examination or the Praxis II Elementary Education: Content Knowledge Test)	
<input type="checkbox"/> YES	<input type="checkbox"/> NO

- Check here if you answered **YES**. You satisfy the federal definition of a Highly Qualified Teacher for this content area assignment. Attach appropriate documentation to verify your status. Complete any additional forms needed for other assignments you have or certificates you hold. Sign the Statement of Assurance with your supervisor or principal and return all forms and documentation to your building principal.
- Check here if you answered **NO**. Advance to the **NJ HOUSE Standard: Content Knowledge Matrix** to determine whether you satisfy the definition of a Highly Qualified Teacher under the NJ HOUSE Standard for this content area assignment (not available to new teachers in Title I schools).

**The New Jersey
Highly Qualified Teacher
Identification
FORM B**



**FOR: Holders of Elementary Certificates
Teaching Middle Grades Departmentally
or Secondary Basic Skills Programs**

Name: _____ School Building: _____

Your Certificate: (Check one per form)

- Elementary Education (K-5) Elementary Education (K-8)
- Elementary with Content Area Specialization

Directions: Complete a separate form for **each** teaching assignment you have this year (multiple sections of the same course count as one assignment). You may also complete this form if you hold the certification but do not currently have a related teaching assignment.

Content Area Teaching Assignment (Check one content area assignment per form):

- Social Studies (Economics, History, Civics, Geography) Science
- Language Arts Literacy (English, Reading, Lang. Arts) Mathematics
- Visual and Performing Arts World Languages
- No Current Assignment

Grade-level Assignment: Middle (6-8) Grade 5 (Middle Setting) Grade 9-12 (Basic Skills)

Did you pass a state licensing exam in this academic content? <small>(i.e., Praxis II subject test)</small>	Do you have an undergraduate major in this content?	Do you have 30 college credits in this content?	Do you have a graduate degree in this content?	Are you a National Board Certified teacher in this content?
<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO

Check here if you answered **YES** for **ANY** question above. You satisfy the federal definition of a Highly Qualified Teacher for this content area assignment. Attach appropriate documentation to verify your status. Complete any additional forms needed for other assignments you have or certificates you hold. Sign the Statement of Assurance with your supervisor or principal and return all forms and documentation to your building principal.

Check here if you answered **NO** for **ALL** questions above. Advance to the **NJ HOUSE Standard: Content Knowledge Matrix** to determine whether you satisfy the definition of a Highly Qualified Teacher under the NJ HOUSE Standard for this content area assignment (not available to new teachers in Title I schools).



**FOR: Holders of Middle/Secondary Education
Content Area Certificates
Teaching in Middle and Secondary Schools**

Name: _____ School Building: _____

Title of Teaching Certificate: _____

Directions: Complete a separate form for **each** teaching assignment you have this year (multiple sections of the same course count as one assignment). You may also complete this form if you hold the certification but do not currently have a related teaching assignment.

Content Area Teaching Assignment (Check one content area assignment per form):

- Social Studies (Economics, History, Civics, Geography)
- Language Arts Literacy (English, Reading, Lang. Arts)
- Visual and Performing Arts
- Science
- Mathematics
- World Languages
- No Current Assignment

Grade-level Assignment: Middle (6-8) Secondary (9-12)

Did you pass a state licensing exam in this academic content? <small>(i.e., Praxis II subject test)</small>	Do you have an undergraduate major in this content?	Do you have 30 college credits in this content?	Do you have a graduate degree in this content?	Are you a National Board Certified teacher in this content?
<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO

- Check here if you answered **YES** for **ANY** question above. You satisfy the federal definition of a Highly Qualified Teacher for this content area assignment. Attach appropriate documentation to verify your status. Complete any additional forms needed for other assignments you have or certificates you hold. Sign the Statement of Assurance with your supervisor or principal and return all forms and documentation to your building principal.
- Check here if you answered **NO** for **ALL** questions above. Advance to the **NJ HOUSE Standard: Content Knowledge Matrix** to determine whether you satisfy the definition of a Highly Qualified Teacher under the NJ HOUSE Standard for this content area assignment (not available to new teachers in Title I schools).



**FOR: Holders of Special Education Certificates
Teaching in Departmentalized Middle and Secondary Schools**

Name: _____ School Building: _____

Your Certificate: (Check one per form)

- Teacher of Students with Disabilities
 Teacher of the Handicapped (K-12)
 Teacher of the Blind/VI
 Teacher of the Deaf/HH

Directions: Complete this form **ONLY** if you provide direct instruction in one or more content areas listed below. Complete a separate form for **each** teaching assignment you have this year (full-day/all subjects and multiple sections of the same course count as one assignment). You may also complete this form if you hold the certification but do not currently have a related teaching assignment. Indicate the grade level of the content/curriculum you teach, not the grade or age level of your students.

Content Area Teaching Assignment (Check one content area assignment per form):

- Social Studies (Economics, History, Civics, Geography)
 Science
 Language Arts Literacy (English, Reading, Lang. Arts)
 Mathematics
 Visual and Performing Arts
 World Languages
 No Current Assignment

Content/Curriculum Level:
 Elementary (K-5)
 Middle (6-8)
 Secondary (9-12)

Did you pass a state licensing exam in this academic content? <small>(i.e., Praxis II subject test)</small>	Do you have an undergraduate major in this content?	Do you have 30 college credits in this content?	Do you have a graduate degree in this content?	Are you a National Board Certified teacher in this content?
<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO

- Check here if you answered **YES** for **ANY** question above. You satisfy the federal definition of a Highly Qualified Teacher for this content area assignment. Attach appropriate documentation to verify your status. Complete any additional forms needed for other assignments you have or certificates you hold. Sign the Statement of Assurance with your supervisor or principal and return all forms and documentation to your building principal.
- Check here if you answered **NO** for **ALL** questions above. Advance to the **NJ HOUSE Standard: Content Knowledge Matrix** to determine whether you satisfy the definition of a Highly Qualified Teacher under the NJ HOUSE Standard for this content area assignment (not available to new teachers in Title I schools). (See Flexibility for Special Education Teachers, page 9)

**The New Jersey
Highly Qualified Teacher
Identification
FORM E**



**FOR: Holders of K-12 Content Area
or ESL Certificates**

Name: _____ School Building: _____

Your Certificate: _____

Directions: Complete a separate form for *each* teaching assignment you have this year (multiple sections of the same course count as one assignment). You may also complete this form if you hold the certification but do not currently have a related teaching assignment. ESL teachers complete this form **ONLY** if you provide direct content instruction in Reading/English/Language Arts.

Content Area Teaching Assignment (Check one content area assignment per form):

- Social Studies (Economics, History, Civics, Geography)
- Language Arts Literacy (English, Reading, Lang. Arts)
- Visual and Performing Arts
- Science
- Mathematics
- World Languages
- No Current Assignment

Grade-level Assignment: Elementary (K-5) Middle (6-8) Secondary (9-12)

Did you pass a state licensing exam in this academic content? <small>(i.e., Praxis II subject test)</small>	Do you have an undergraduate major in this content?	Do you have 30 college credits in this content?	Do you have a graduate degree in this content?	Are you a National Board Certified teacher in this content?
<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO

- Check here if you answered **YES** for **ANY** question above. You satisfy the federal definition of a Highly Qualified Teacher for this content area assignment. Attach appropriate documentation to verify your status. Complete any additional forms needed for other assignments you have or certificates you hold. Sign the Statement of Assurance with your supervisor or principal and return all forms and documentation to your building principal.
- Check here if you answered **NO** for **ALL** questions above. Advance to the **NJ HOUSE Standard: Content Knowledge Matrix** to determine whether you satisfy the definition of a Highly Qualified Teacher under the NJ HOUSE Standard for this content area assignment (not available to new teachers in Title I schools).

Content Matrix FORM F



CATEGORY	CRITERIA	CREDIT	YOUR POINTS
<p>College Coursework (continued)</p>	<ul style="list-style-type: none"> ▶ Courses may be given in or outside New Jersey ▶ Education courses are not eligible to be counted unless they are specifically connected to academic content ▶ Multiple sections of the same course count once <p>Documentation: Copy of transcript; instructor's contract or letter of appointment.</p>		
<p>Content Area Professional Activities (6 Point overall limit in this category)</p>	<ul style="list-style-type: none"> ■ Service on a committee to develop, select, validate and evaluate local, state, and/or national <ul style="list-style-type: none"> ▶ Content Standards ▶ Content Curriculum ▶ Content Assessments ■ Completion of the relevant Content Area National Board Certification Assessment Process ■ Participation in high quality, sustained, intensive professional development that is classroom-focused, research-based, aligned with the NJ Core Curriculum Content Standards and state assessments, and designed to advance teachers' understanding and use of content-specific instructional and assessment strategies to create a positive and lasting impact on classroom instruction ■ Making a content-specific presentation in a subject area at a state, regional, national or international professional organization meeting or conference or for a school or 	<p>1 Point per documented activity in any area in this category per year</p> <p>(Activities must have been completed within the last 4 years)</p>	

Content Matrix FORM F



CATEGORY	CRITERIA	CREDIT	YOUR POINTS
Professional Activities (continued)	<p>district level in-service program (multiple presentations of the same material count once)</p> <ul style="list-style-type: none"> ■ Publishing an article addressing content knowledge and/or content-specific pedagogy in state, regional, national or international professional journal <p>Documentation: Copy of Professional Development Certificate(s) and/or Professional Improvement Plan (PIP); committee appointment; presenter contract; program agenda; published article</p>		
Content Area Teaching Activities	<p>Collaborative, interdisciplinary work on a sustained unit of study with a content area specialist (both teachers must be working simultaneously with the same group of students)</p> <p>Documentation: Copy of PD Certificate and/or PIP; letter of appointment or team-teaching schedule assignment</p>	<p>1 Point per year</p> <p>(Within the last 4 years)</p>	
NBPTS Elementary Certification	<p>Elementary teachers who have earned National Board Certification as an Elementary Generalist from the National Board of Professional Teaching Standards (NBPTS)</p> <p>Documentation: Copy of NBPTS certificate</p>	<p>4 Points</p>	
Successful Content Area Teaching Performance	<p>Successful teaching experience in the content area specified on this form. Experience may be in New Jersey or out-of-state schools.</p> <p>Documentation: Satisfactory evaluation for each year</p>	<p>8-15 yrs = 2 pts</p> <p>16+ yrs = 3 pts</p>	

Content Matrix FORM F



CATEGORY	CRITERIA	CREDIT	YOUR POINTS
<p>Total Points:</p>	<p>Elementary Teachers (K-5) with fewer than 10 points must either pass the Praxis II Elementary Education: Content Knowledge Test or complete activities chosen from among those listed on this form to accrue 10 points by the end of the 2005-2006 school year.</p> <p>Middle/Secondary Teachers (6-8, 9-12) must complete a NJ HOUSE Standard: Content Knowledge Matrix for each core academic subject they teach. Teachers with fewer than 10 points must either pass the Praxis II Content Knowledge Exam for the level(s) and subject(s) they teach or must complete activities chosen from among those listed on this form to accrue 10 points for each content area teaching assignment by the end of the 2005-2006 school year.</p> <p>Special Education Teachers who provide direct instruction in the elementary grades or content must satisfy the requirement for elementary teachers listed above. Special education teachers who provide direct instruction in departmentalized middle and/or secondary grades must satisfy the requirement based on the grade level of the content/curriculum they are teaching rather than on the chronological age of their students. Those who satisfy secondary level content expertise automatically satisfy the content expertise requirement for middle levels.</p> <p><i>The 2004 Individuals with Disabilities Education Act (IDEA) reauthorization provides additional flexibility outlined on page 9 (Q&A 12).</i></p>	<p style="text-align: center;">YOUR TOTAL:</p>	

Assurance Statement FORM G



NJ Highly Qualified Teacher Statement of Assurance

Teacher's Name: _____

School Building: _____ County LEA Code: _____

Certification(s) Held:

- | | |
|---|---|
| <input type="checkbox"/> Elementary Education | <input type="checkbox"/> Teacher of the Handicapped |
| <input type="checkbox"/> Middle (Content Area(s): _____) | <input type="checkbox"/> Teacher of the Blind/VI |
| <input type="checkbox"/> Secondary (Content Area(s): _____) | <input type="checkbox"/> Teacher of the Deaf/HH |
| <input type="checkbox"/> K-12 (Content Area(s): _____) | <input type="checkbox"/> Teacher of ESL |
| <input type="checkbox"/> Emergency Certified
(Not eligible to become Highly Qualified) | <input type="checkbox"/> New Special Education Teacher
invoking IDEA flexibility |

1. According to the attached **New Jersey Highly Qualified Teacher Identification Form(s)**, **I have satisfied** the Highly Qualified Teacher definition for the following content area(s) I am teaching. (Check all that apply):

- | | |
|---|--|
| <input type="checkbox"/> Elementary Generalist (full-day, all subjects) | <input type="checkbox"/> Science |
| <input type="checkbox"/> Social Studies (Economics, History, Civics, Geography) | <input type="checkbox"/> Mathematics |
| <input type="checkbox"/> Language Arts Literacy (English, Reading, Language Arts) | <input type="checkbox"/> World Languages |
| <input type="checkbox"/> Visual and Performing Arts | |

2. According to the attached **New Jersey HOUSE Standard: Content Knowledge Matrix Form(s)**, **I have satisfied** the Highly Qualified Teacher definition for the following content area(s) I am teaching. (Check all that apply):

- | | |
|---|--|
| <input type="checkbox"/> Elementary Generalist (full-day, all subjects) | <input type="checkbox"/> Science |
| <input type="checkbox"/> Social Studies (Economics, History, Civics, Geography) | <input type="checkbox"/> Mathematics |
| <input type="checkbox"/> Language Arts Literacy (English, Reading, Language Arts) | <input type="checkbox"/> World Languages |
| <input type="checkbox"/> Visual and Performing Arts | |

3. According to the attached **New Jersey HOUSE Standard: Content Knowledge Matrix Form(s)**, **I DO NOT YET satisfy** the Highly Qualified Teacher definition for the following content area(s) I am teaching. (Check all that apply):

- | | |
|---|--|
| <input type="checkbox"/> Elementary Generalist (full-day, all subjects) | <input type="checkbox"/> Science |
| <input type="checkbox"/> Social Studies (Economics, History, Civics, Geography) | <input type="checkbox"/> Mathematics |
| <input type="checkbox"/> Language Arts Literacy (English, Reading, Language Arts) | <input type="checkbox"/> World Languages |
| <input type="checkbox"/> Visual and Performing Arts | |

I assure that the information presented on this and all attached forms is complete and accurate.

Signature of Teacher

Signature of School Official

Date



**NJ Highly Qualified Teacher Statement of Assurance
for New Teachers in
Title I Schools in 2005-2006**

Teacher's Name: _____

School Building: _____ **County LEA Code:** _____

Certification(s) Held:

- | | |
|---|---|
| <input type="checkbox"/> Elementary Education | <input type="checkbox"/> Teacher of the Handicapped |
| <input type="checkbox"/> Middle (Content Area(s): _____) | <input type="checkbox"/> Teacher of the Blind/VI |
| <input type="checkbox"/> Secondary (Content Area(s): _____) | <input type="checkbox"/> Teacher of the Deaf/HH |
| <input type="checkbox"/> K-12 (Content Area(s): _____) | <input type="checkbox"/> Teacher of ESL |

1. According to the attached **New Jersey Highly Qualified Teacher Identification Form(s)**, I have **satisfied** the Highly Qualified Teacher definition for the following content area(s) I am teaching. (Check all that apply):

- | | |
|---|--|
| <input type="checkbox"/> Elementary Generalist (full-day, all subjects) | <input type="checkbox"/> Science |
| <input type="checkbox"/> Social Studies (Economics, History, Civics, Geography) | <input type="checkbox"/> Mathematics |
| <input type="checkbox"/> Language Arts Literacy (English, Reading, Language Arts) | <input type="checkbox"/> World Languages |
| <input type="checkbox"/> Visual and Performing Arts | |

2. According to the attached **New Jersey Highly Qualified Teacher Identification Form(s)**, I have **NOT YET satisfied** the Highly Qualified Teacher definition for the following content area(s) I am teaching. (Check all that apply):

- | | |
|---|--|
| <input type="checkbox"/> Elementary Generalist (full-day, all subjects) | <input type="checkbox"/> Science |
| <input type="checkbox"/> Social Studies (Economics, History, Civics, Geography) | <input type="checkbox"/> Mathematics |
| <input type="checkbox"/> Language Arts Literacy (English, Reading, Language Arts) | <input type="checkbox"/> World Languages |
| <input type="checkbox"/> Visual and Performing Arts | |

3. As a first year special education teacher, I understand that I have two years from my date of hire to satisfy the Highly Qualified Teacher definition for the remaining content area(s) I teach.

I assure that the information presented on this and all attached forms is complete and accurate.

Signature of Teacher **Signature of School Official** **Date**