



Roger León
Superintendent

Newark Vocational High School

Karisa DeSantis, Principal



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August 4, 2023

Dear Families,

Welcome to the 2023-2024 school year! I hope this letter finds you and your loved ones healthy and safe! I am thrilled to be writing to you as I proudly begin my second year as Principal of Newark Vocational High School, and to also introduce a new member of our leadership team. In addition to Vice Principals Mr. Izzo, Ms. Gill, and Mr. Ramos, Department Chairs Ms. Nascimento, Ms. Saberwal, Mr. Malpass and Ms. Petty, we have now added Department Chair Thomas Duncan to our staff! I am excited that not only are we fully staffed as a leadership team, but also as a school! This year we will continue the work we began together to build our core values and truly define who we are as Eagles. As a result of our successes last year which include increasing our overall daily attendance percentage, improving academic achievement, and decreasing our discipline infractions, we will continue using the term “Soaring to New Heights” as a predictor of continuing our upward trajectory to greatness. Remember, we succeed so we can continue to soar!

Please read the following information carefully:

- Important dates and times:
 - **The first day of school** is Tuesday, September 5, 2023. School begins at 8:10 am and ends at 2:40 pm. The 2023-2024 school calendar can be found [here](#).
 - **Summer Bridge Program** (Mandatory for all 9th graders. Uniforms are required). August 14-18 from 8:30-1:00. Breakfast and lunch will be served.
 - **Student Orientations with the Superintendent:**
 - August 21, 2023- Senior Class of 2024 Orientation: 9:00-11:00 am
 - August 22, 2023- Junior Class of 2025 Orientation: 9:00-11:00 am
 - August 23, 2023- Sophomore Class of 2026 Orientation: 9:00-11:00 am
 - August 24, 2023- Freshmen Class of 2027 Orientation: 9:00-11:00 am
 - **Back to School Night** is September 21st from 6-8pm at Newark Vocational
 - **Ingress/egress procedures and dismissal**
 - Freshmen and sophomores enter through door 17
 - Juniors and seniors enter through door 4

In the event that you need to pick up your child early from school, please call the main office ahead of time so we can facilitate getting the student to the exit door. A staff member will greet you and have you sign them out. Early dismissal will not take place after 2:00 pm. Students will not be released to



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anyone if they are not listed on the emergency contact form which must be completed on [SchoolMint](#). Parents/guardians must also bring a valid ID in order to pick up their child. Please do not call or text your child during times when they are in class. Cell phones are not permitted to be out in classrooms to ensure proper focus on instruction. If you need your child, call the main office and we will get them for you.

- **Safety protocols:**

Exterior doors always remain closed and locked. Visitors must be greeted by a security guard using the parking lot entrance only. Regular perimeter checks are embedded into security guard schedules to ensure doors remain closed and locked throughout the day. Metal detectors and backpack scanners are used at all ingress doors. Scheduled safety and fire drills will continue to occur monthly.

- **Uniforms are mandatory in school:**

Uniform code is as follows:

School colors are yellow and purple. Khaki pants are preferred.

Black close toed shoes are preferred. Clogs, crocs, flip-flops or slippers are not permitted.

- **Breakfast and lunch:**

Every family is required to complete a lunch application. Applications must be completed online. Please click [here](#) to apply. Our goal is to have 100% of students with applications on file before the start of school. Breakfast will continue to be served upon arrival to school. Lunch will take place in the cafeteria.

- **Policies** for your review: [attendance](#), [discipline/conduct](#), [uniform](#), [cell phone](#), [acceptable use](#).

Please continue to check our school's website (<https://www.nps.k12.nj.us/nwv/>) for updated information.

Should you have any questions or concerns, please do not hesitate to contact the school at 973-733-8792. You can also email our clerks at ndickson@nps.k12.nj.us, oslocum@nps.k12.nj.us, or l111lopez@nps.k12.nj.us

I thank you for your continued support and commitment towards your child's education!

Respectfully,

Karisa DeSantis

Principal

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Soaring to New Heights!