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Newark Board of Education

Educational Technology & Computer Science

Where Passion Meets Progress

Digital Device Care

Caring for your Digital Device is most important when participating in Distance Learning. A Digital Device can be a chromebook, iPad, tablet or a desktop computer. If the chromebook/laptop/iPad/tablet is not working, the learning can become interrupted. Here are a few tips to keep you on the path to academic achievement.



Battery Life

Tip # 1 Only charge your digital device when the battery is low or completely dead. You should never leave your device plugged up for more than needed. Overcharging your battery can drain your battery.

Tip # 2 Take good care of your charger. If it becomes damaged, it will not recharge the device. Most digital device chargers are made up of 2 parts. If the two parts are not fully connected, it may not charge. Be sure NOT to place it near water. If it gets wet, have an adult make sure it is completely dry before using it again.

Tip # 3 Do not use the digital device charger with other devices or electronics. This can damage or burn out the charger.

Keep It Clean

Tip # 4 Keep your digital device away from Food and Liquids. Liquids can damage the device beyond repair. Sticky foods and food particles can slip under the keys and destroy the hardware.

Tip # 5 Make sure you unplug the digital device before you clean it. Don't spray or pour cleaning solutions onto the device. If you need to use a cleaning solution, spray a clean soft cloth lightly and then gently wipe away the dirt and dust. Do not scrub the device.

Store It Safely

Tip # 6 Make sure you close the digital device when you aren't using it. Accidents happen... Someone could accidentally spill something on it or crack the screen if left open and unattended. Prevent accidents by simply keeping it closed and in a safe space.

Tip # 7 Don't stack things on top of the device. The device was not made to hold weight. Store it in a space that is free from clutter to avoid potential damage.



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Make sure to report any issues you may have with your device to your teacher immediately.