



East Ward Elementary School

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Superintendent

April 12th Reopening of School Plan 2020-2021

Student Flow:

Student Arrival Procedures:

No Parents or Guardians will be allowed on the playground during student arrival time.

Upon arrival all students will follow Health and Safety Procedures:

Health and Safety Procedures

- Step 1: Symptoms Screening – **Completed by parent via App: RST activity scheduler** Parents: please download the app.
- Step 2: Temperature Check – Students will have their temperature checked using a non-contact thermometer. Anyone with a temperature of 100.4 degrees or higher will not be permitted into the building. No exceptions will be made!!!!
- Step 3: Footwear Sanitizing – Students will stand in a rubber tub with disinfectant solution to sanitize their shoes. (Everyone must wear closed shoes.)
- Step 4: Hand Washing/Sanitizing – Students will be provided foaming hand sanitizer or will wash their hands with soap and water before entering the building.

Arrival Locations:

- **Students PreK, Kindergarten, 1st Grade, and Bus Students Ingress Procedures**
 - Pre-K, Kindergarten, 1st Grade, and Bus Students will enter through Oliver Street side gate (Everyone must adhere to the entry times and parent or guardian should remain present with child) at **8:25 AM**
 - Kindergarten will enter at 8:25 am
 - Bus Students will enter as busses arrive
- **Students 2nd and 3rd Grade Students Ingress Procedures**
 - 2nd Grade students will enter through the East Kinney side gate via at **8:25 AM**
 - 3rd Grade students will enter through the East Kinney side at **8:25 AM**

Student Egress Procedures:

- Bus Students Oliver Street gate
- Prek Students egress at Oliver Street gate at 1:30 pm
 - Homerooms will social distance during egress
- Kindergarten Students egress from East Kinney at 1:25 pm
 - Homerooms will social distance during egress
- 1st Grade Students will egress 1:25 pm
- 2nd Grade Students will egress 1:30 pm
 - Homerooms will social distance during egress
- 3rd Grade Students will egress 1:30 pm
 - Homerooms will social distance during egress

Common Areas Protocols

- Gym
 - If weather permits, all physical education classes will be held in the playground following all social distance protocols with no sharing of equipment.
 - When physical education occurs indoors, the gym will have all windows and doors open and all social distance protocols will be practiced with no sharing of equipment.
- Cafeteria
 - Breakfast will be bagged and delivered to a designated area where students will grab and go.
 - Lunch will be bagged and delivered outside the classroom door where students will grab and go.
- Auditorium
 - Will be closed off.
- The Staff Room
 - Will be closed to staff.
- Administrators' Offices
 - Will be closed to all staff except the administrators.
 - Will permit one individual at a time on a need be basis while practicing social distancing.
- Main Office
 - Will be closed to all staff except the clerks.
- Nurse's Office
 - Will be closed to everyone with the exception of those exhibiting medical concerns.
- Art Room
 - Will be closed to everyone.
- Computer Lab
 - Will be closed to everyone.

Response to Students Arriving to School with Symptoms

- Students arriving with a parent/guardian will be sent home with parent/guardian before entering the building.
- Students arriving without a parent/guardian will be housed in the holding room (across from Nurse's Office) until parent/guardian comes to pick up the student.

Response to Students Displaying Symptoms During the School Day

- Teacher will send the student down to the nurse's office.
- Nurse will examine the student and contact the parent/guardian if symptoms are confirmed.
- The student will then be placed in the holding room (across from the nurse's office) until the parent/guardian arrives.

Student Bathroom Procedures

- Classrooms in TCUs (PreK and PSD) have individual bathrooms in classrooms.
- Kindergarten
 - Students will be escorted two at a time with a program aide.
- 1st Grade through 3rd Grade
 - One student at a time out of the classroom
 - Two students at a time in the restroom
 - Security Guard assigned to floor will monitor

Visitor Policy

- To protect everyone's safety, visitors will not be allowed in our district or school buildings. In the event that a non-employee must enter the building, a face mask covering the mouth and nose is required and the visitor will be screened.
- For early pickup, the child will be escorted to the front door to be picked up by an authorized individual.
- Please limit one authorized individual per family for pickup.
- Parent- teacher communication will take place via email or phone conference.

Cleaning and Sanitizing

Protocols

- Routinely clean and disinfect frequently touched surfaces and objects.
- Custodial staff will complete a cleaning/sanitizing checklist
- Increased frequency of cleaning all surfaces and walls.

- Drinking fountains are turned off; staff and students will be required to bring their own bottled water.
- Cleaning/sanitizing checklist will be completed by designated personnel.
- All areas utilized by a sick individual will be immediately closed, cleaned and disinfected prior to cleaning.
- Custodians have been trained in utilizing specialized sanitizing equipment.
- All surfaces will be disinfected with detergent/hydrogen peroxide cleaner.
- Electrostatic equipment and misting sprays will be used throughout the building.
- Foaming hand sanitizer will be available throughout the building and in every classroom.

Meals and Food Distribution

Meals will be Grab and Go

- Hands will be washed before and after eating meals.
- Students will not share foods or utensils.
- Disposable utensils will be used.

Breakfast : Students will pick up upon entering the building.

Lunch : Assigned staff will deliver grab and go meals to the classrooms.

Students must bring a water bottle for the day as all water fountains are closed throughout the building.

Scheduling

Plan A- Full Time In Person

**Contingent upon number of students returning for in-person instruction.*

- *4 days of in-person instruction*
- *Group A: Monday and Tuesday Group B: Thursday and Friday*
 - *8:25 AM - 1:30 PM*
- *All virtual on Wednesday.*
- *Social distancing of 10 students per class.*
- *Staggered arrival and dismissal times.*

Plan B- Full Time Remote Learning

- *5 days of virtual instruction.*
- *Must remain virtual till hybrid instruction plan expires.*

