



Office of the Superintendent
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Residency Verification of District Students

September 21, 2017

Dear NPS Families,

As you may know, Newark Public Schools (NPS) annually requires each public school in Newark (including district, district magnet, charter, county, and regional schools) to verify the residency of their students and regularly maintain documentation confirming proof of residency. In past years, your school may have asked you to share documents confirming your residence – documents ranging from your driver's license to a bill with your address on it.

On May 1st the Central office sent out a notice that required parents and guardians of all students returning to their same school for the 2017-2018 school year to provide their child's school with one (1) document issued in 2017 that verifies their address. Parents and guardians of students who are enrolling in a new school for the 2017-2018 school year are required to provide three proofs of residency. The goal of this residency verification process is to ensure that the funding designated for Newark's public schools is serving Newark residents only and that our children have the resources they need in order to be successful, especially given the tight budget constraints in Newark and across New Jersey's communities.

Our priority is to make this process as easy as possible for all Newark parents. If you live in Newark, your child's enrollment in a Newark Public School is not in jeopardy. If you have concerns that you may not be able to identify the appropriate documentation, please notify your school staff and they will work to help you meet the proper requirements. **If you do not live in Newark, please make appropriate plans to enroll your child in your district of residence.** Note that all schools will uphold the rights of students who are currently homeless, displaced or in foster care and living in another district temporarily; these students will be able to stay at their current school.

All families have been asked to submit proofs of residency by Friday, September 29, 2017.

Schools have been reaching out to parents and families with specific information about how they will collect this information. In an effort to make this process as easy as possible for you, a menu of most common documents is attached to this letter. We appreciate your partnership throughout this important process.

Thank you as always for your continued support and dedication to our children. If you have any questions about the residency verification process or your child's enrollment, please do not hesitate to contact the main office at your child's school or our Contact Center at 973-733-7333.

Sincerely,

A handwritten signature in black ink, appearing to read "Ch D Cerf".

Christopher D. Cerf
Superintendent
Newark Public Schools