

# NEWARK ENROLLS

## 2018-2019 Universal Enrollment School Matches

*Office of Student Enrollment | Division of School Planning, Student Enrollment, Research & Data and Family Support*

April 2018

# NEWARK ENROLLS: IMPROVING THE APPLICATION & MATCHING PROCESS

## Family Engagement & Communication

- 1 huge PK-12 school fair, additional high school fair, and Pre-K event
- Extended hours at the Family Support Center
- Guidebook with information about all school options, including performance data (in English, Spanish, and Portuguese)
- Additional staff support to ensure transition grade students apply
- Online enrollment video to fully explain application and matching process
- Improved mobile friendliness of application
- Match letters sent via email
- Waitlist order available online

## Matching Policy Changes

- 100% geographic preference extended to comprehensive high schools and maintained at 100% of seats for our PK-8 schools

## Manual Review

- A team of NPS employees manually reviewed matches for the following groups of students:
  - All students in families that indicated they wanted their children matched to the same schools
  - All students enrolled in a district school that does not offer their next grade

# NEWARK ENROLLS: GOALS AND RESULTS

## ✓ MAINTAINING STABILITY:

- Most students who did not need a new school for next year chose to stay in their current school.

## ✓ FOSTERING POSITIVE TRANSITIONS TO ELEMENTARY AND HIGH SCHOOL:

- All transition grade NPS students submitted applications (or confirmed they were planning to attend a non-participating school)
- The vast majority of transition-grade students (incoming Kindergarteners, rising 9<sup>th</sup> graders) will attend one of their top choices.

## ✓ STRENGTHENING COMMUNITIES WHILE OFFERING OPTIONS:

- Families who preferred a neighborhood district school were overwhelmingly admitted to a neighborhood school of their choice.
- However, many Kindergarten families selected a district school outside of their neighborhood or a charter school as their first choice.

## ✓ KEEPING FAMILIES TOGETHER:

- Families who wanted their children to attend school with siblings were accommodated at high rates.

## ✓ MEETING STUDENT NEEDS:

- Applicants with specific special education needs who preferred district schools were matched to school choices most suited to provide them with appropriate services.

# MOST STUDENTS CHOOSE TO STAY IN THEIR CURRENT SCHOOL

## Key Results:

- Most of Newark's current students are enrolled in schools that offer their next grade
- The vast majority of these students (93.2%) chose to stay in their current school

Current District and Charter Students (Pre-K – 11)	49,738	%
Need a new school for next year	3,539	7.1%
Do not need a new school for next year	46,199	92.9%



Students who do not need a school for next year	46,199	%
Chose to remain in their current school	43,069	93.2%
Chose to apply to a new school	3,130	6.8%

# SCHOOL MATCHES AND CHOICE: ALL NEWARK APPLICANTS

	Total
2018-2019 Total Applications (Newark + Non-Newark)	12,099
2018-2019 Total Newark Applications	11,484

Matching Process Results	# of Students	% of Students	2017-2018% of Students
Total Newark Applicants	<b>11,484</b>	<b>100.0%</b>	<b>11,275</b>
New Match (New Match/Total)	8,986	<b>78.2%</b>	<b>76.6%</b>
Choice 1	6,122	53.3%	53.2%
Choice 2	1,364	11.9%	11.6%
Choice 3	820	7.1%	6.3%
Choice 4	356	3.1%	2.8%
Choice 5	174	1.5%	1.4%
Choice 6	88	0.8%	0.8%
Choice 7	41	0.4%	0.4%
Choice 8	21	0.2%	0.2%
Matched Back	<b>1,252</b>	<b>10.9%</b>	<b>10.7%</b>
Manually Placed	<b>520</b>	<b>4.5%</b>	<b>4.2%</b>
No Match (Newark Application Only)	<b>726</b>	<b>6.3%</b>	<b>8.5%</b>

39.9% of unmatched applicants are applying to PK3 and PK4, and 14.9% non NPS 9<sup>th</sup> graders.

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# SCHOOL MATCHES AND CHOICE: KINDERGARTEN APPLICANTS

Matching Process Result	# of Students	Percent 2018-2019	Percent 2017-2018
<b>Total Newark Applications to Kindergarten</b>	<b>2,894</b>	100.00%	100.00%
Choice 1	2,440	84.31%	84.40%
Choice 1 - 3	2,717	93.88%	94.40%
Choice 1 - 5	2,742	94.75%	95.80%
Choice 6 - 8	3	0.10%	0.10%
<b>Matched Back</b>	19	0.66%	0.60%
<b>Manually Placed</b>	130	4.49%	3.30%
<b>No Match</b>	0	0.00%	0.00%

## Key Results:

- 93.9% of incoming Kindergarten students who applied to a new school were admitted to one of their top three choices

## Key Considerations:

- The 6.1% of students who were not matched to a top choice applied to schools with many more applicants than seats available. For example:
  - 125 students selected First Ave as their top choice , but the school had space for only 66 new Kindergarten students.
  - 82 Newark students selected Philip’s Academy as their top choice, but only 24 seats in Kindergarten were available for new students

# SCHOOL MATCHES AND CHOICE: 9<sup>th</sup> GRADE APPLICANTS

Matching Process Result	# of Students	Percent 2018-2019	Percent 2017-2018
<b>Total Newark Applications to 9th</b>	<b>3,119</b>	100.00%	100.00%
Choice 1	1,265	40.56%	41.30%
Choice 1 - 3	2,191	70.25%	69.70%
Choice 1 - 5	2,534	81.24%	79.00%
Choice 6 - 8	101	3.24%	3.60%
<b>Matched Back</b>	63	2.02%	2.10%
<b>Manually Placed</b>	313	10.04%	11.20%
<b>No Match</b>	108	3.46%	4.10%

## Key Considerations:

- 70.2% of rising 9<sup>th</sup> grade students gained access to one of their top 3 choices.
- The 30% of students who were not matched to a top choice most often selected schools with many more applicants than seats available. For example:
  - 1,797 rising 9<sup>th</sup> graders chose a magnet school as their first choice, but these schools only had space for about 971 students
  - 18.2% of all 9<sup>th</sup> graders selected *only magnet schools* in their top 3 choices
- All applicants to 9<sup>th</sup> grade currently enrolled in an NPS school have been matched to a new school for next year.

# SCHOOL MATCHES AND CHOICE: TRANSITIONING 5<sup>th</sup> GRADERS

Matching Process Result	# of Students	Percent 2018-2019	Percent 2017-2018
<b>Total Newark Applications to 5th transitioning</b>	<b>315</b>	100.00%	100.00%
Choice 1	173	54.92%	47.90%
Choice 1 - 3	246	78.10%	74.80%
Choice 1 - 5	263	83.49%	78.30%
Choice 6 - 8	3	0.95%	1.40%
<b>Manually Placed</b>	30	9.52%	12.40%
<b>No Match</b>	19	6.03%	7.90%

## Key Results:

- A small number of participating schools end in 4<sup>th</sup> grade. Of the 315 of these current 4<sup>th</sup> graders who applied to new schools for 5<sup>th</sup> grade, 77.8% received one of their top three choices for next year.

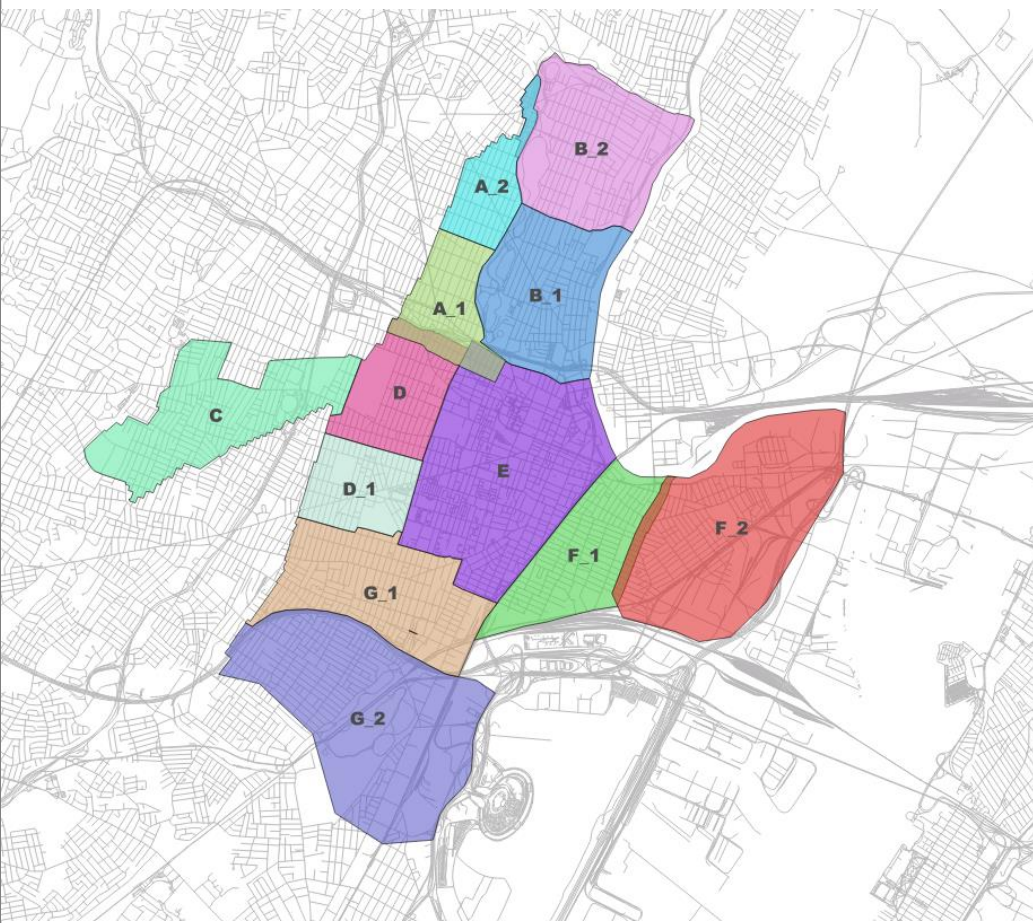
## Key Considerations:

- All NPS 4<sup>th</sup> graders who cannot attend their current school next year have been matched to a new school for 5<sup>th</sup> grade.



# NEIGHBORHOOD PREFERENCE MAP\* – DISTRICT PRIMARY SCHOOLS

*\*List is meant to align with subsequent analyses on neighborhood preferences for kindergarten applicants to their neighborhood district schools.*



**Zone A2:**

**Roseville (Upper)**

- Abington Ave
- North 10<sup>th</sup> St
- First Avenue

**Zone A1:**

**Roseville (Upper)**

- Dr William H. Horton
- Dr. E. Alma Flagg
- Sussex Ave

**Zone B1:**

**Mount Pleasant, 7<sup>th</sup> Avenue, Downtown**

- Benjamin Franklin
- McKinley
- Rafael Hernandez
- Roberto Clemente
- ECS – GHJ

**Zone B2:**

**Forest Hills, North Broadway**

- Branch Brook
- Luis Munoz Marin
- Park
- Ridge Street
- Elliott Street

**Zone C:**

**Ivy Hill, Vailsburg**

- Ivy Hill
- Lincoln
- Mount Vernon
- Speedway
- ECS - West

**Zone D:**

**Fairmount, West Side**

- Camden St.
- Cleveland
- Fourteenth Ave
- Harriet Tubman
- South 17<sup>th</sup> St.
- Sussex Ave
- Thirteenth Ave

**Zone E:**

**University Heights, Springfield/Belmont, Lincoln Park**

- Louise A. Spencer/Miller St.
- Quitman St.
- ECS - Berliner

**Zone F1:**

**Ironbound West of Five Corners, South Ironbound**

- Lafayette St
- South St
- Oliver St
- New East Ward School

**Zone F2:**

**Ironbound East of Five Corners**

- Hawkins St
- Wilson Ave
- Ann St

**Zone G1:**

**Clinton Hill, Lincoln Park**

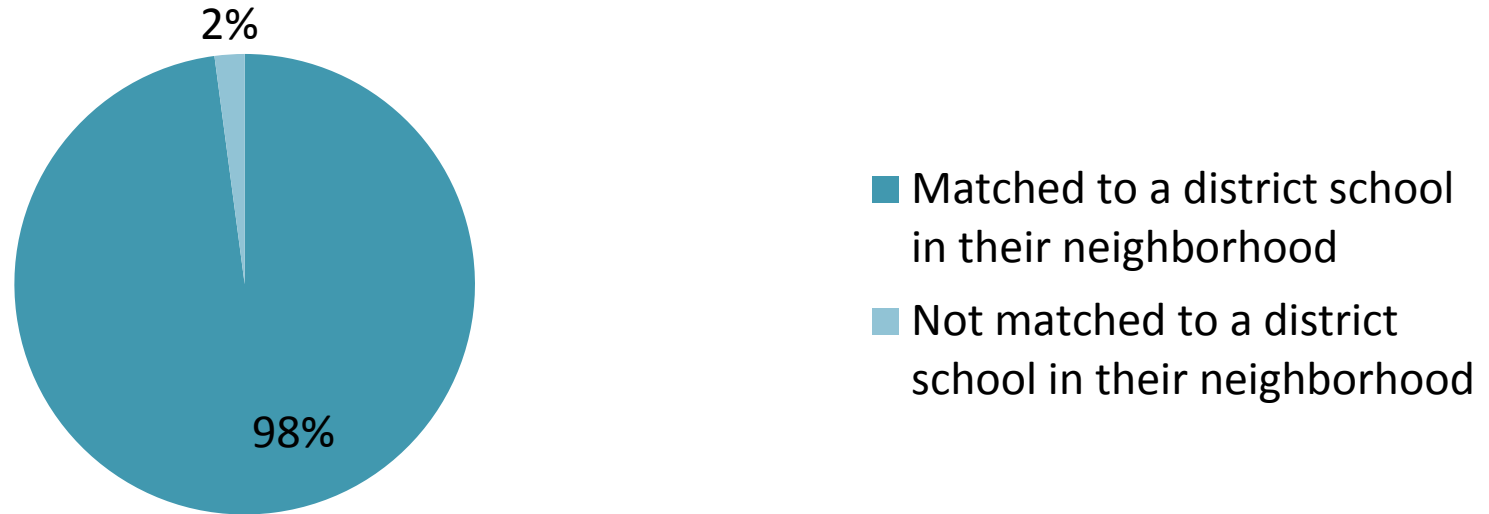
- B.R.I.C.K. Avon Academy
- Hawthorne Ave
- Belmont Runyon

**Zone G2:**

**Weequahic (including Dayton)**

- Bruce St.
- Chancellor Ave
- George W. Carver
- Peshine Avenue
- ECS- South

## School Match Results for Kindergarten Applicants who Ranked a District School in their Neighborhood First



*n = 1,065*

### Key Results:

- 98% of incoming Kindergarten families who wanted to attend a district school in their neighborhood were matched to a district school in their neighborhood
- A small number of schools did not have enough seats to accommodate all Kindergarten applicants from the neighborhood. For example:
  - 172 East Ward students selected Ann Street first for 126 open Kindergarten seats. All new Kindergarteners who matched there live in the East Ward, with the exception of six students whose siblings already attend Ann Street.

# NEIGHBORHOOD CHOICE & SCHOOL MATCHES: - BY ZONE

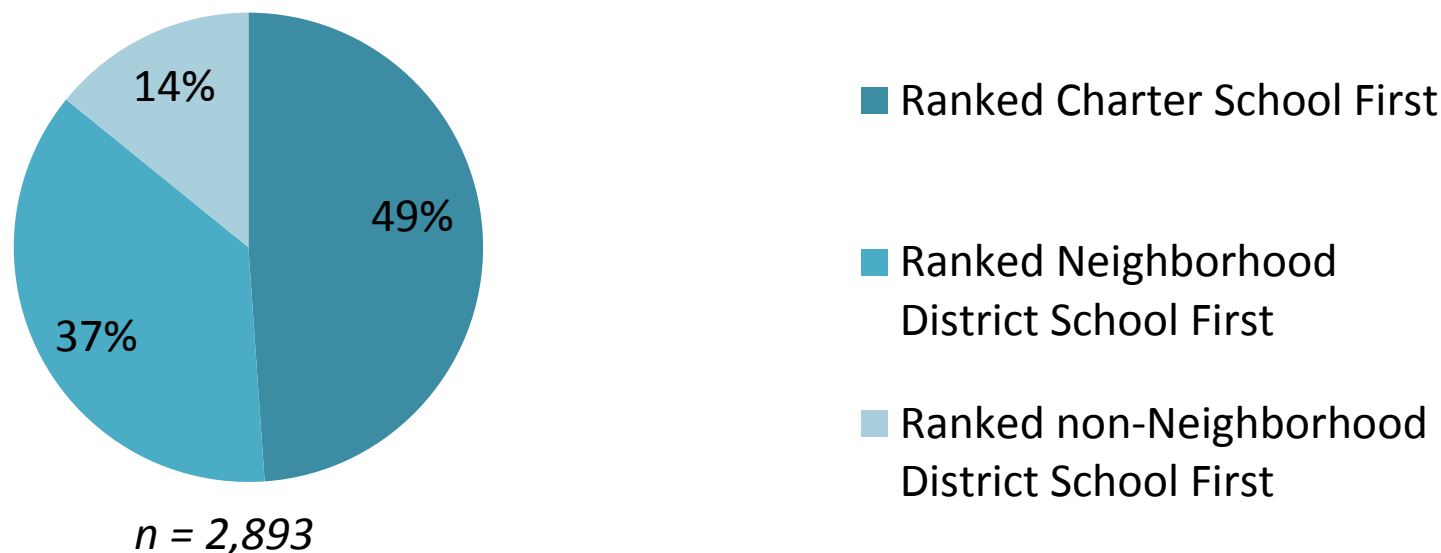
Kindergarten Applicants Who Preferred Neighborhood District Schools		
ZONE	# Ranked Their Zone First	% Matched To Zone
A1	55	100.0%
A2	94	98.9%
B1	108	97.2%
B2	143	95.1%
C	108	100.0%
D	38	100.0%
E	27	100.0%
F1	165	95.2%
F2	244	98.8%
G1	42	100.0%
G2	41	100.0%

## Key Considerations:

- At all district schools and some charter schools serving students in grades Pre-K through 8, 100% of seats were prioritized for applicants from that school's neighborhood.
- Students not matched to their neighborhood listed a charter or non-neighborhood district school on their application.
- In cases where a student who needed a school for next year did not get placed by the algorithm, manual placements were made to the closest school possible.

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## Top Choice Schools of Kindergarten Applicants, by School Type



### Key Considerations:

- 63% of Kindergarten families selected either a district school outside of their neighborhood or a charter school as their first choice

# NEIGHBORHOOD CHOICE AND CHARTER CHOICE: BY ZONE

Total K Applicants (Newark Only)				
Hub	# live in zone	% ranked neighborhood district school 1st	% ranked charter school 1st	% ranked out of neighborhood district school 1st
A1	231	23.8%	48.1%	28.1%
A2	142	66.2%	13.4%	20.4%
B1	244	44.3%	31.1%	24.6%
B2	228	62.7%	22.4%	14.5%
C	385	28.1%	67.5%	3.9%
D	265	14.3%	74.3%	10.9%
E	303	8.9%	76.2%	14.5%
F1	223	74.0%	4.5%	21.5%
F2	288	84.7%	3.8%	11.1%
G1	322	13.0%	75.2%	11.2%
G2	262	15.6%	76.7%	6.5%

## Key Considerations:

- Preference for a neighborhood district school, a charter school, or a district school in another neighborhood varies across Newark.
- In the Ironbound (Zones F1 and F2), in Forest Hills/Broadway (Zone B2), and in Upper Roseville (Zone A2), most families rank district schools in their neighborhood highly, while in other neighborhoods – especially in the South, Central, and West Wards – charter schools are ranked more frequently.

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# SCHOOL MATCHES FOR SIBLINGS

## Students who applied to schools where a sibling currently attends

- 1,639 students ranked their sibling’s current school as a first choice.
- Of these students, 94.9% were matched to a school where a sibling currently attends.
- Those who were not most often applied to Pre-K programs or charter schools that did not have enough space to take all siblings.

## Families with multiple children who applied to attend a new school together\*

- In 83.7% of these families, all siblings were matched to the same school
- In an additional 1.2% of families, at least two siblings were matched to the same school

Families with multiple children who applied to the same schools	1,127
Families where all siblings got matched together	83.7%
Families where some siblings got matched together	1.2%
Families where no siblings got matched together	15.2%

\*excludes families who were matched to different schools because different school choices were selected for each of their children and applicants who were not eligible for their sibling’s school due to special education or bilingual program needs

**April 20, 2017**

**School Match Notification**

**April 23 – June 8, 2017**

**School Registration**

**April 30 – September**

**Family Enrollment Portal**

*Enroll Directly into a School with  
Availability for New Families & Families  
Interested in School Placement Change*

**April 30 – ongoing**

**Family Support Center**

*Enrollment Support for Families:  
Students with Special Education &  
Bilingual Needs and Other Hardships*

## NEXT STEPS: SCHOOL MATCH NOTIFICATION

Families of applicants are able to find out their matches and waitlist status in a number of ways:

1. Email via the address provided on application (April 20<sup>th</sup> – April 22<sup>nd</sup>)
2. Online at [www.newarkenrolls.org](http://www.newarkenrolls.org) (April 20<sup>th</sup> @ noon)
3. From Current School via Salesforce (April 20<sup>th</sup>)
4. Calling the Contact Center (April 20<sup>th</sup> @ noon)
5. Match Letter Pick-up Day @ 765 Broad St. (April 23<sup>rd</sup> 9am-7pm )
6. Copies of Match Letters will be distributed by schools (Week of April 23<sup>rd</sup>)
7. Letter Sent Home to address on file (Week of May 7<sup>th</sup>)



# NEXT STEPS: REGISTRATION

## Registration Information

Families who are matched to a new school must register by **June 8<sup>th</sup>**.

- Registration details for the school the family was matched to are included in each student's match letter.
- Families are also receiving a "registration and residency verification checklist" that outlines all of the documentation that they should bring with them.
- Families can also access registration information by:
  - ✓ Visiting [www.newarkenrolls.org](http://www.newarkenrolls.org)
  - ✓ Calling the Contact Center at 973-733-7333

*Families who were matched back to their current school or are returning to their current school will be asked to provide 1 proof of residency documentation in September 2018.*

**2018-19 SCHOOL YEAR - PROOF OF RESIDENCY DOCUMENT LIST**

Newark Public Schools (NPS) annually requires each school in Newark (including district, district magnet, charter, county, and regional schools) to verify the residency of their students and to regularly maintain documentation on file confirming proof of residency. **Please see below for the documentation request.**

✓ **New Students**

- **Three (3)** separate documents that list the same home address and the parent/legal guardian's name
- At least one (1) of the documents must be issued **within the 2018 calendar year**
- **Multiple documents from within the same category will be accepted** and counted individually as long as they are from different issuing organizations (e.g.: a cable bill from Comcast and an electricity bill from PSE&G will be counted as two (2) out of three (3) accepted documents).
- Address cannot list a PO Box

✓ **Returning Students (only applicable if returning to the same school)**

- **One (1)** document that lists the home address and the parent/legal guardian's name
- Must have been issued **within the 2018 calendar year**
- Address cannot list a PO Box

**Below is a list of 10 types of documents acceptable for residency verification:**

Document	Details
Driver's license or Identification Card	Must be current (not expired), issued within the 2018 calendar year for all returning students, and must be issued by the federal, state, county, or municipal government.
Utility bills	Multiple documents from within the same category will be accepted and counted individually as long as they are from different issuing organizations; Must contain home address, examples include home phone bill, cell phone bill, cable bill, water utility bill, gas utility bill, electric utility bill.
Employment documents and/or government benefits statement	Must contain home address; examples include pay stubs, pension/retirement account statements, Social Security benefit statements, Temporary Assistance for Needy Families (TANF) statements, health insurance statements including Medicaid/Medicare statements, Child Support statements.
NJ Division of Elections sample ballot	Can include lease from Newark Housing Authority or letter from a homeless shelter.
Current lease	May be a notarized affidavit, along with a copy of the person's lease, or a sworn landlord's statement if a written lease does not exist* (see below). Notarized letters will no longer be accepted.
Domicile Affidavit *	Must be for past year and contain home address
Property tax or income tax bill	Must be current and contain home address
Mortgage statement	Must contain home address; examples include car payment, insurance payment, student loan payment, etc.
Bank or other financial account statement	Must contain home address; examples include bank statements, credit card statements, loan statements, etc.
Ongoing payment obligation issued by verifiable third-party	Must contain home address; examples include car payment, insurance payment, student loan payment, etc.

\* Affidavits: 1) Students are not eligible to attend school as "affidavit" students unless the student's parent or guardian is not capable of supporting or providing care for the student due to family or economic hardship, and unless it is clear that the student is not living in the district solely for purposes of receiving a public education there. 2) Students can be eligible to attend a school as "affidavit" students if the person living in the district is supporting the student without financial resources or school requirements. The individual will be asked to file a sworn, notarized affidavit, along with a copy of the person's lease, or a sworn landlord's statement if a written lease does not exist.

**Please provide documentation directly to your child's 2018-2019 school of enrollment.**

786 Broad Street • Newark, NJ 07102 • 973-733-7333 • <http://www.nps.k12.nj.us>

# NEXT STEPS: FAMILY ENROLLMENT PORTAL

Starting April 30<sup>th</sup> Families who wish to explore a **different school option** for the 2018-2019 school year may visit and log-into [www.newarkenrolls.org](http://www.newarkenrolls.org) to:

- ✓ View School Availability on a Real-Time Basis
- ✓ Enroll Directly in a School with Available Seats
- ✓ Download New Match Letter with Next Steps
- ✓ Add Students to Waitlists for Magnet, Pre-Kindergarten, and Charter Schools

## Who should use the Family Enrollment Portal?

- ✓ Anyone who is seeking a **different school** that they have been matched to
- ✓ Any student who **missed the application window**, including **new students** who recently moved to Newark and are in need of a public school seat
- ✓ Parents/guardians with students who receive special education or bilingual education needs are asked to visit the Family Support Center for enrollment support and guidance

## Family Enrollment Portal Window for Direct Enrollment

- ✓ April 30<sup>th</sup> – September 2018

# NEXT STEPS: FAMILY SUPPORT CENTER

The **Family Support Center** is available to provide support and guidance to families with any enrollment needs!

## **Location:**

765 Broad Street, Newark, NJ

## **Hours:**

Monday – Friday, 9:00am – 5:00pm

Extended hours: Monday April 23<sup>rd</sup> and Monday April 30<sup>th</sup> until 7:00pm

## **Enrollment Support:**

- ✓ New Enrollment
- ✓ Transfers / Changing School Placements
- ✓ Special Education Placements
- ✓ Bilingual Education Placements
- ✓ Connecting Families with School Resources as Needed