



*The Newark Public Schools*  
*South Seventeenth Street School*  
619 South Seventeenth Street  
Newark, New Jersey 07103  
Phone: 973-374-2570  
Fax: 973-374-2345



**Cami Anderson**  
State District Superintendent

**Clarence Allen**  
Principal

**David C. Hespe**  
Commissioner of Education

**Marie Ramey**  
Vice Principal

**Qadriyyah Williams**  
Chief Innovation Officer

September 9, 2014

Dear Parents and Students:

Welcome back! I hope all of you had a wonderful summer and are eager to begin the new school year. We are faced with many challenges and changes as we move forward to ensure all students achieve academic success.

I am pleased to present South Seventeenth Street School's Handbook for 2014 - 2015. Please take time to review its contents and discuss it with your children. If you have any questions, please do not hesitate to contact me directly.

We truly want to make every effort to involve you in your children's educational journey. The importance of the home-school connection cannot be underestimated. Research clearly documents that when parents actively participate in their children's education, students learn more and have increase achievement.

Our goal is to provide all students with the opportunity to excel in academics through rigorous instruction so they may become positive, contributing members of our school and community. Your input is valuable to us, because together we can make a difference.

Every year we invite our parents and urge them to volunteer at the school. There are many tasks that volunteers can perform. If you are interested in helping out please call Ms. Wynn, Community Relation Specialist, at 973-374-2658.

Let's make this a banner year, by having a successful and rewarding school year.

Educationally yours,

*Clarence Allen*

Clarence Allen  
Principal

# **South Seventeenth Street School Mission Statement**

**At South Seventeenth Street School, our mission is to ensure that each student is prepared for college and a career by providing rigorous standard-based daily instruction, meeting social and emotional needs, and fostering a sense of being a responsible member of their community.**

# **Vision Statement**

**At South Seventeenth Street School, our vision is to maintain a school that is highly regarded for consistently demonstrating academic excellence and commitment to developing the “whole” student. Administrators, teachers, staff and stakeholders will provide a safe environment where students are comfortable at taking risks. In addition, our rigorous, standards-based instructional program will enable all students to meet the challenges of the future with confidence and compassion.**

# **Learner's Creed**

**“I believe in myself and my ability to  
do my best at all times.**

**Just for today:**

**I will listen,**

**I will speak,**

**I will feel,**

**I will think,**

**I will read,**

**I will write!**

**I will do all of these things with  
one purpose in mind: To do my  
best, and to not waste this day,  
for this day will come no more.”**

# South Seventeenth Street School

## Expectations, Regulations and General Information

### ACCOUNTABILITY

Students are issued various materials throughout the year (textbooks, uniforms, etc.), which they are responsible for caring for and returning at the end of the year. In the event that any of the materials are defaced or lost, the student will be issued an accountability invoice that is a requirement to pay an amount of money (cash, certified check, or money order only) in payment of the materials used. **The school is authorized to withhold report cards, and /or academic transcripts and declare the student ineligible to participate in school activities (i.e. athletics, non-athletics, clubs, dances etc.) when a student has unpaid financial accountabilities.**

### ASSEMBLY PROGRAMS

Assembly programs are culminating activities in order to assist students in their total development. Therefore, they are diversified in nature and specifically designed to explore educational, social and cultural components of our society.

It is expected that rules of good conduct will prevail at all times during the presentation of assembly programs.

Students who do not conduct themselves in a proper manner will lose the privilege of attending assembly programs.

### ATTENDANCE

It is the responsibility of parents/guardians to ensure student has excellent attendance. Attendance is required in every class every day. On the day of return from an absence, **written communication** (i.e. written note or health certification) must be submitted explaining the absence. Teachers will complete and submit a 763 form to the Attendance Counselor when a student is absent from school for three (3) consecutive days.

## TARDINESS

If a student arrives to school after 8:40 a.m. he/she must sign the tardy sheet at the security desk and receive a late pass prior to going to class. After 9 a.m. students must report to their respective Vice Principal. Teachers will complete and submit a 763 form to the Attendance Counselor when a student is tardy five (5) consecutive days.

Chronic problems will be addressed through administrative review. **Please reference NPS attendance policy.**

## CLASS CUTTING/UNEXCUSED ABSENCES FROM CLASS

Class attendance is required at all times. Students must sign in and out of class and possess a pass. **No student may excuse himself/herself from class. Students must have teacher permission to leave class.** Teachers must contact both the Main Office and Administration if a student leaves class without permission.

## CLOSINGS & DELAYED OPENINGS

At times, hazardous weather conditions or other emergencies may cause school closing or delay school openings. News of these closings and delays will be broadcast between 6 a.m. and 9 a.m. on several radio and television stations in our area. Parents, students and school personnel are advised to listen for these announcements on the following radio and television stations:

	WBGO – 88.3 FM	WADO – 1280 AM	WCBS – 880 AM
WKXW – 101.5 FM	WINS – 1010 AM	WBLS – 107.5 FM	WABC - TV
NEWS 12 NEW JERSEY	FOX 5 – TV	NBC - TV	CBS – TV

**Only the Superintendent or her designee may authorize official emergency announcements.** In the event that it becomes necessary to close schools a second day, the aforementioned stations will rebroadcast closings and/or delayed openings. When there is a delayed opening, we will proceed in the following manner:

- Schools will open at 10 a.m.;
- Breakfast will not be served;
- Lunch periods will be 30 minutes long;
- Schools will close at the regularly scheduled closing time;
- All after-school programs and athletic events will be held as scheduled;

- Transported special-needs students should expect buses to arrive between 1 and 1½ hours later than their normally scheduled pick-up time.

**DRESS CODE**

Please remember the students are to wear their uniforms daily. In the event, students come to school without their uniforms, their parents will be contacted to bring in the students’ uniforms or they will be asked to wear a donated pre-owned uniform that will be provided for the day. Please assist us by ensuring your child wears his/her uniform daily. Students need to wear shoes that will be comfortable and appropriate for daily activities at our school; inclusive of physical education classes and recess. The students may not wear open-toed shoes, sandals, clogs, or shoes with heels for their safety. **Those students who do not adhere to the dress code will be subject to Administrative review and consequences.**

<b>BOYS</b>	<b>COLORS</b>	<b>GIRLS</b>	<b>COLORS</b>
<b>Polo</b> (Short-Sleeve)	Navy	<b>Polo</b> (Short-Sleeve)	Navy Blue
<b>Polo</b> (Long-Sleeve)	Navy	<b>Polo</b> (Long-Sleeve)	Navy
<b>Oxford</b> (Short-Sleeve)	Navy	<b>Oxford</b> (Short-Sleeve)	Navy
<b>Oxford</b> (Long-Sleeve)	Navy	<b>Oxford</b> (Short-Sleeve)	Navy
<b>Bermuda Shorts</b>	Navy <i>Grades 6-8</i>	<b>Bermuda Shorts</b>	Navy <i>Grades 6-8</i>
<b>Pants</b>	Navy <i>Grades 6-8</i>	<b>Pants</b>	Navy <i>Grades 6-8</i>
<b>Gym Sweat Pants</b>	Navy	<b>Gym Sweat Pants</b>	Navy
<b>Gym Shirts</b>	Navy	<b>Gym Shirts</b>	Navy

**EMERGENCY DATA**

It is essential for the school to have your home, work, and emergency telephone numbers. Any changes need to be given to the Primary or Main Offices as soon as possible. Your cooperation in this matter is of vital importance.

**FIELD TRIPS**

Field trips are valuable learning experiences, which enhances the instructional program. As per District Policy and New Jersey State Law each student must present a permission slip signed by his/her parent or guardian prior to any field trip. Students without signed permission

slips will not be permitted to attend. **Please note verbal permission via telephone will not be accepted. No exceptions!!** All students are required to follow directions and exhibit good behavior.

## **GRADING/PROMOTION POLICY**

The Newark Public Schools recognizes that a system of grading student achievement will help students; teachers and parents/guardians assess progress toward educational goals. Student achievement is defined as competence in specific subject matter content.

A grade represents the total student academic achievement in a given course.

A minimum of nine grades is required in order to examine student progress over time.

### **GRADE VARIABLES: Student Achievement**

Student academic achievement includes, but is not limited to:

- tests, including quizzes, unit tests, mid-term and final examinations;
- class participation, as evidenced by asking and responding to questions, offering relevant comments and respecting the teacher's authority;
- class assignments, including essays, problem solving, projects, and skill applications;
- in-class performance tasks, exhibits, demonstrations;
- homework assignments, including essays, papers, research reports and projects;
- Performance-based assessments, project-based assessments and portfolios.

<b>Newark Public Schools Grading Policy</b>		
A+	100-98	4.25
A	97-94	4.0
A-	93-90	3.75
B+	89-87	3.25
B	86-84	3.0
B-	83-80	2.75
C+	79-77	2.25
C	76-74	2.0
C-	73-70	1.75
D	69-64	1.0
F	63-0	0

Although student achievement should be the primary factor on which grades are based, it is appropriate to provide feedback to students on their effort, behavior, and attendance.

## Determination of Grades

Grades in all core subjects are to be determined through the use of these guidelines: *Note that assessment includes, but is not limited to, curriculum embedded quizzes, unit test, mid-term and final examinations.*

- 65% of grades should be derived from assessment;
- 25% of grades should be derived from class work and participation;
- 10% of grades should be derived from homework.

## GRADE VARIABLES: Student Responsibility Factors

Student responsibility factors include, but are not limited to:

- Effort: participation and work completion
- Behavior: following rules and teamwork
- Attendance: tardiness and absenteeism.

## PROMOTION

Students who do not meet academic requirements in All Grades may be retained. Decisions pertaining to retention should not be made until all possible interventions have been exhausted. Once retained, a student must have a Personal Refocusing Educational Plan (PREP), which is a more focused, comprehensive intervention plan.

## Homework Expectations

Students will be assigned homework each night. Homework is designed to engage students in the continuous practice skills learned throughout the day. It is the student's responsibility to complete all of their homework in each subject area. Parents should allow students to complete assignments independently and encourage students to submit their assignments on time. Recommended homework guidelines are as follows:

<b>Kindergarten</b>	<b>10 minutes</b>
<b>Grade 1</b>	<b>15 minutes</b>
<b>Grade 2</b>	<b>20 minutes</b>
<b>Grade 3</b>	<b>30 minutes</b>
<b>Grade 4</b>	<b>40 minutes</b>
<b>Grade 5</b>	<b>50 minutes</b>
<b>Grade 6</b>	<b>60 minutes</b>
<b>Grade 7</b>	<b>70 minutes</b>
<b>Grade 8</b>	<b>80 minutes</b>

## REPORTING OF STUDENT PROGRESS

Parents and guardians are invited to attend “Back-To-School Night” which serves as an orientation and meet with teachers and administration. The evening’s activities are designed to introduce all stakeholders in the school community and to provide a general description of the school’s program. It is a first and important step in establishing effective home-school communication. Parents will be notified in writing of our annual “Back-To-School-Night”.

In addition, to the “Back-To-School Night,” teachers use the following to report student progress throughout the year:

- **Report Cards** inform parents of student progress in relation to grade level benchmarks as well as effort made by the student. Report cards are distributed four times a year: **(Please reference NPS school calendar for dates.)**
- **Parent/Teacher Conferences** are scheduled for elementary students twice per year. Reminder notices will be sent home of date/time. Please make every effort to adjust your schedule to attend the scheduled conference;
- **Telephone Calls** will be made by teachers to discuss particular concerns or to arrange for a parent/teacher/student conference;
- **Home Visits** will be conducted when it is necessary to establish parental contact to discuss specific concerns and/or arrange for a parent/teacher/student conference.
- **Class Dojo** shares data and records real-time feedback to students and parents about their child’s behaviors and engagement in the classroom. Students who are below 80% will be subjected to corrective actions to change inappropriate behaviors.
- **Meeting with Teacher** – If you need to meet with a teacher then you need to make an appointment to speak to your child’s teacher, call the school secretary for an appointment. Appointments will not be scheduled during instructional time.
- **Meeting with Administration Team** – If you need to meet with the Principal, Vice Principal, Chief Innovation Officer, or the Community Engagement Specialist, please call the school secretary and schedule an appointment.

## TESTING

PARCC - will be administered to students in grades 3-8 in March and May 2014  
**Additional testing information will follow at a later date.**

## **LUNCH APPLICATIONS**

Lunch Applications are available to be completed on-line at Newark Public Schools website. Parents must complete their child's lunch application on line. It is vital that all applications are completed and finalized with a confirmation code. This process supports school funding for vital programs and supplies such as after-school youth development, extra-curricula activities and technology. If you are in need of assistance please see Ms. Wynn, Community Engagement Specialist.

## **HEALTH SERVICES AND ILLNESSES**

The school nurse provides the following services including but not limited to:

- administers first aid for injuries and illnesses that occur in school and contacts parents as needed
- acts as a consultant to teachers regarding the medical needs of the children
- does screening examinations in the appropriate grades for audio, vision and scoliosis, schedules physicals for the school physician
- cannot administer medication without medical authorization

If a student needs to take prescription medication during the school day a medical release form **MUST** be completed and on file. No medication can be dispensed without this form. All medication is dispensed in the health office. Students are not to possess or self-administer any medication during the school day.

If an illness or possible injury is of such a nature that the student needs to go home, a parent or guardian will be notified immediately. Students will not be permitted to leave school until a parent or the person designated by the parent has been received. Students must be signed out of school in the health or main office. If a child's immunizations are not up to date the child will be excluded from school until all medical records are up-to-date.

## **PARENT TEACHER ORGANIZATION (PTO)**

As with every school community, parents are a vital part of the overall success. The PTO works very closely with the Administration and encourages parents/guardians to become members. The PTO is instrumental in assisting in many programs that enhance the educational environment. Information on membership and activities is available from the Parent Liaison.

## Consequences of Disruptive Behavior

The Newark Public Schools (NPS) and South Seventeenth believe that positive approaches to unacceptable behavior are usually more effective. It is sometimes necessary to sanction students for violations or school regulations. This ensures the good order of the school, and teaches students that there are consequences to disruptive behavior. Disruptive behavior includes but is not limited to: Continued and willful disobedience;

1. Open defiance of the authority of a teacher or person having authority over a student;
2. Actions that constitute a danger to the physical well being of other students;
3. Committing an assault, as defined by NJSAC:12-1, upon a board member or any employee Newark Public Schools (NPS);
4. Physical assault of another student;
5. Taking or attempting to take, personal property or money from another student whether by force or fear;
6. Willful causing or attempting to cause substantial damage to school property;
7. Leaving school property without permission;
8. Use of profanity or abusive language;
9. Tampering with and/or causing a false alarm;
10. Tampering with or damaging property of other students or staff members;
11. Sexual harassment, inappropriate touching;
12. Using or have possession of unsafe or illegal articles;

Please note that students who engage in continuous disruptive behavior may be subject to mandatory parent/teacher conferences, sanctions, SST, Committee Alternative Education, Child Study Team (CST), suspension, and/or in house supportive services.

**All school personnel will work with parents to help each child meet the expected behavioral standards outlined.**

However, in the case of an individual student who does not comply with the expectations outlined herein, appropriate disciplinary actions will be taken as follows:

1. **Loss of Privileges;**
2. **Exclusion from Special Activities** (i.e. trips, assemblies, seasonal parties, etc.)
3. **Detention** (Before/After School, Saturday or during Lunch period)
  - Students may be detained before or after school or on Saturday. If this action is taken, parents will be informed the day before the detention is served. It will be the parents' responsibility to ensure that the student is picked up or **provide written permission that the student can walk home after detention is served;**
4. **Lunch Detention** (i.e. students can eat lunch in a supervised room);

5. **Mandatory Parent/Teacher/Student Conferences**
  - Mandatory conferences will be scheduled to effectively communicate expectations, and/or determine if a referral needs to be made to the SST (Student Support Team) or Child Study Team
6. **Home Visits**
  - Personnel may perform periodic home visits in an effort to increase/establish parental involvement
7. **Beautification Detail (Community Service)**
  - Students may be asked to assist in community service activities throughout the building such as cleaning tables, sweeping floors, removing graffiti, watering plants, and/or cleaning common areas)
8. **Suspension**
  - A student may be suspended in accordance with the Newark Public Schools (NPS) Discipline Policy.

**Please reference Newark Public Schools (NPS) Discipline Policy**

**Out-of School Suspension**

Students under suspension are prohibited from participating in or attempting any school regulated extracurricular activity during the period of their suspension. They may not enter the school buildings or grounds of the district unless a parent or guardian accompanies them. Any student under suspension who enters the building may have the period of his/her suspension extended.

**General Positive Behavior**

We believe that all students can behave appropriately in school. This positive behavior must carry through on the playground, during special activities and throughout the building. We will not tolerate any student who interferes with the teaching and learning process. Our children will learn to value the educational process, and be active participants in their learning experience. Students that consistently demonstrate positive behaviors may receive the following as rewards, which includes but is not limited to:

1. **Free Movie Passes** (students will earn free movie passes for local)
2. **Luncheon or Dinner Reception** (students and parents will be invited to attend special reception in recognition for outstanding positive behavior)
3. **Game Night** (students will be invited to attend supervised evening of special games)
4. **Movie Night** (students will attend supervised evening of movies at school)
5. **Social/Dance** (students will attend supervised monthly or quarterly social/dance at school)
6. **Special Awards Ceremony** (students will participate in special awards ceremony as they will be recognized for demonstrating good character)

## Students Daily Responsibilities

### Come to School Ready to Learn:

- Eat a healthy breakfast
- Complete and submit homework daily
- Come prepared with supplies as needed
- Make good choices

### Arrival

- School begins at 8:25 a.m.
- Breakfast is served daily in classrooms between 8:25 a.m. to 8:40 a.m.
- If you arrive after 8:40 a.m., you must receive a late pass from the Security desk.
- Teachers will not accept students without late passes.
- Late passes are distributed until 9:00 a.m., after 9:00 a.m. students are to report to their Vice Principal.

### Lunch Expectations

At the discretion of the teacher, children should be escorted to restroom prior to lunch.

#### **Students will not be allowed to use the restroom during lunch.**

Teachers will escort students to the cafeteria. Students must remain in assigned seating area and remain seated until told to get their lunches. Students must practice and learn how to use their inside voices. Students must adhere to the hand signal for no talking. Standing, running or playing in the cafeteria will not be allowed and will not be tolerated. Students should remain at their tables until everyone in their class has finished eating. Each class will dispose of their lunch as a group and proceed to line up and to go to the playground if weather permits.

### Hallway Expectations

Students will walk in an orderly fashion with their hands at their sides and off of displays.

Students will walk in a straight line in the hallway and stairwells.

Students will walk on the right in the hallways.

A “zero” noise policy will be in effect in hallways as noise may be disruptive to other classes.

### Dismissal

- School ends at 2:55 p.m.
- Students in kindergarten through 4<sup>th</sup> grades are dismissed through the primary wing.
- Students in grades 5 and 6 are dismissed through the main entrance.
- Students in grades 7 and 8 are dismissed from exit 2 (parking lot).
- Students are not permitted back in the building after dismissal. Students should go directly home upon dismissal.

- Only students enrolled in the After-School Youth Development Program are allowed back in the building



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## K-7<sup>th</sup> Grade Student Behavior Contract

September, 2014

Attention: **K-7<sup>th</sup>** Grade Parent(s)/Guardian(s) and Students:

At South 17<sup>th</sup> Street School, we encourage every child to take responsibility for his/her behavior...**EVERY DAY, NO EXCUSES.** South 17<sup>th</sup> Street School students are responsible for meeting these behavioral expectations at all times under the supervision of faculty and staff.

*Students are expected to **BE READY:***

- in the hallways
- for class
- for instruction

*Students are expected to **BE RESPONSIBLE:***

- for themselves
- for their work
- for their actions

*Students are expected to **BE RESPECTFUL:***

- toward self
- toward others
- toward property

### ***Student Safety***

- No fighting, hitting, pushing, or play fighting at school. This includes on the way to and from school.
- Instances that include instigating, promoting, or encouraging students to fight are not permitted.
- Medicines must be in their original containers and must be kept in the Health Assistant's office. Students may not carry medication around school.
- Verbal or physical threats of any manner will not be tolerated.
- Students will be required to follow all playground rules and walk on the playground. Tag is never permitted.
- Students are expected to line up for class in an orderly fashion without pushing, yelling, or causing a disturbance. Students need to wait quietly for their teacher to meet the line.

### ***Demonstrating Respect and Responsibility***

- Respect yourself and always treat others with respect. Racial or ethnic slurs, name calling, and bad language will not be tolerated.
- Gum chewing is not permitted in school. All food should be eaten in the cafeteria,
- Take care of all assigned school materials and equipment; including textbooks, computer, playground equipment, and any other school property. Students who vandalize or destroy school property will be required to pay for damages.
- Students need to enter the cafeteria area quietly and use a whisper voice.

### ***Student Behavior Interventions***

South 17<sup>th</sup> Street School follows a progressive discipline policy. The administration reserves the right to assign severe consequences when behaviors are considered dangerous or extreme. Each referral for disciplinary action will be reviewed individually. The school will work closely with parents to assist all students in

exhibiting appropriate behavior at all times. Violation of the school rules may result in disciplinary action including one or more of the following:

- Corrective Counseling.
- Consequences given as part of individual classroom discipline plans.
- Referral to the Vice Principal or Principal.
- Student conferences with a teacher, administrator, or counselor (if available).
- Parent contacts, by phone and/or in writing, as necessary.
- Conferences, SST, or Child Study Team Meetings, including parents, the student, teachers, and administrators, as needed.
- Recess, lunch, and/or after school detention with a specific assignment

Please sign 19 of the contract and return it your student's homeroom teacher by September 28, 2014. The signed document will be kept on file in the office of Ms. Qadriyyah Williams our school's CIO. Failure to return a signed contract does not exempt the student from the contract requirements.

Yours in Education,

*Clarence Allen*

Clarence Allen  
Principal

## **Memorandum of Understanding**

We, the undersigned have read and reviewed the “Parent/Teacher/Student Handbook”. We understand its content and will adhere to the expectations and regulations of The Newark Public School and South Seventeenth Street School.

My child understands that any threat to his/her person is to be reported immediately to the building principal for his/her safety. It is my understanding that such reporting will be kept confidential.

I also know that I may ask questions and review the “Parent/Teacher/Student Handbook” at a regularly scheduled meeting at my child’s school every year.

\_\_\_\_\_  
**Student’s Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Parent/Guardian’s Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Address**

\_\_\_\_\_  
**Home Telephone Number**

\_\_\_\_\_  
Cell Telephone Number

\_\_\_\_\_  
Teacher's Signature

## K-7<sup>th</sup> Grade Student Behavior Contract

**I have read and understand that the consequences for inappropriate student behavior which outlines expectations for behavior and consequences and discussed it with my child.**

Student Name (Print) \_\_\_\_\_ Homeroom \_\_\_\_\_

Student Signature \_\_\_\_\_

Date received \_\_\_\_\_

Parent/Guardian Name (Print) \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent/Guardian Phone Number \_\_\_\_\_

Parent/Guardian Cell Number \_\_\_\_\_



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## 8<sup>th</sup> Grade Student Behavior Contract

September 4, 2014

Attention: Eight Grade Parent(s)/Guardian(s) and Students:

It is important to maintain appropriate student behavior at South 17<sup>th</sup> Street School. Students, parents, and guardians must be aware that there are consequences for eight grade students who misbehave during the academic school year. Students who fail to act as responsible citizens of our learning community will lose 8<sup>th</sup> grade privileges such as, the Positive Behavior Incentive Days, Eight Grade Dance/Prom, and the Eight Grade Trip. Continued misbehavior could result in the loss of the privilege to participate in the Eight Grade Graduation in June. Refer to the student handbook for descriptions of Level I, Level II, Level III and Level IV misconduct as defined by the Newark Public School District. Eight grade graduations are not required by the State of New Jersey.

*The following guidelines will be followed when deciding if a student will lose privileges.*

<b><u>Academics</u></b>	
Students who fail two or more subjects during any marking period due to lack of effort may lose the privilege to participate in Positive Behavior Incentive Days and attend the Eight Grade Trip and the Eight Grade Dance/Prom. Continued lack of effort to improve academic performance could result in losing the privilege to participate in the Eight Grade Graduation.	

<b><u>Level I &amp; II Infractions</u></b>	
Daily misbehavior during any one	Parent Contacted.

week	
Daily misbehavior for 2 consecutive weeks	After /Saturday Detention (3:10pm -4:00pm) or (9:00pm to 12:00pm).
Daily misbehavior for 3 consecutive weeks	Loss of the Positive Behavior Incentive Days and Eight Grade Trip.
Daily misbehavior for 4 or more consecutive weeks	Loss of the Positive Behavior Incentive Days, 8 <sup>th</sup> Grade Trip and Dance/Prom.
Daily misbehavior for 5 or more consecutive weeks	Loss of the Positive Behavior Incentive Days, 8 <sup>th</sup> Grade Trip, Dance/Prom and the privilege to participate in the 8 <sup>th</sup> Grade Graduation.

<b><u>Level III &amp; IV Infractions</u></b>	
1 <sup>st</sup> Offense	Saturday School Detention (9:00pm to 12:00pm). Possible suspension.
2 <sup>nd</sup> Offense	Loss of the Positive Behavior Incentive Days and 8 <sup>th</sup> Grade Trip. Possible suspension.
3 <sup>rd</sup> Offense	Loss of the Positive Behavior Incentive Days, 8 <sup>th</sup> Grade Trip and Dance/Prom. Possible suspension.
4 <sup>th</sup> Offense	Loss of the Positive Behavior Incentive Days, 8 <sup>th</sup> Grade Trip, Dance/Prom and the privilege to participate in the 8 <sup>th</sup> Grade Graduation. Possible suspension.

<b><u>Cutting Class</u></b>	
1 <sup>st</sup> Offense	Parent Contacted.
2 <sup>nd</sup> Offense	Saturday School Detention (9:00am to 12:00pm).
3 <sup>rd</sup> Offense	Loss of the Positive Behavior Incentive Days and 8 <sup>th</sup> Grade Trip.
4 <sup>th</sup> Offense	Loss of the Positive Behavior Incentive Days, 8 <sup>th</sup> Grade Trip and Dance/Prom.
5 <sup>th</sup> Offense	Loss of the Positive Behavior Incentive Days, 8 <sup>th</sup> Grade Trip, Dance/Prom and the privilege to participate in the 8 <sup>th</sup> Grade Graduation.
<b><u>Violation of the Cell Phone Policy</u></b>	
1 <sup>st</sup> Offense	Cell Phone Confiscated and Returned to Parents Only.
2 <sup>nd</sup> Offense	Cell Phone Confiscated Cell Phone Privilege Revoked.
3 <sup>rd</sup> Offense	Loss of the Positive Behavior Incentive Days and 8 <sup>th</sup> Grade Trip.
4 <sup>th</sup> Offense	Loss of the Positive Behavior Incentive Days, 8 <sup>th</sup> Grade Trip and Dance/Prom.
5 <sup>th</sup> Offense	Loss of the Positive Behavior Incentive Days, 8 <sup>th</sup> Grade Trip, Dance/Prom and the privilege to participate in the 8 <sup>th</sup> Grade Graduation.

<b><u>Using Prohibited Corridors and Stairwells</u></b>	
1 <sup>st</sup> Offense	Parent contacted.
2 <sup>nd</sup> Offense	Saturday School Detention (9:00am to 12:00pm).
3 <sup>rd</sup> Offense	Loss of the Positive Behavior Incentive Days and 8 <sup>th</sup> Grade Trip.
4 <sup>th</sup> Offense	Loss of the Positive Behavior Incentive Days, 8 <sup>th</sup> Grade Trip and Dance/Prom.
5 <sup>th</sup> Offense	Loss of the Positive Behavior Incentive Days, 8 <sup>th</sup> Grade Trip, Dance/Prom and the privilege to participate in the 8 <sup>th</sup> Grade Graduation.

Saturday Detention will be supervised by teachers and an administrator. Students will complete homework or community service in the school during detention. Students who fail to attend their scheduled detention session will be required to attend two Saturday School Detention sessions. Students who do not complete their Saturday sessions will be possibly be suspended.

Please note that any combination of the listed offenses above will result in the maximum possible consequence for those offenses as determined by administration. Students, who misbehave in a manner that is considered to be untrustworthy or immature, but have not lost any privileges, may be required to have a parent/guardian accompany them during their participation in Eight Grade activities.

Any student who has violated the terms of the contract will be provided with a progress report that requires a parent/guardian signature and will indicate which privilege(s) have been forfeited.

Please sign page 23 and return it to your student's homeroom teacher by September 28, 2014. The signed document will be held on file in the office of Ms. Qadriyyah Williams our school's CIO. Failure to return a signed contract does not exempt the student from the contract requirements.

Respectfully,

*Clarence Allen*  
Clarence T. Allen  
Principal

## 8<sup>th</sup> Grade Student Behavior Contract

I have read and understand that the consequences for inappropriate student behavior may include losing 8<sup>th</sup> Grade privileges such as the 8<sup>th</sup> Grade Dance/Prom and the 8<sup>th</sup> Grade Trip.

I also understand that continued misbehavior could result in losing the privilege to participate in the 8<sup>th</sup> Grade Graduation.

Student Name (Print) \_\_\_\_\_ Homeroom \_\_\_\_\_

Student Signature \_\_\_\_\_

Date received \_\_\_\_\_

Parent/Guardian Name (Print)

\_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Phone Number \_\_\_\_\_

Parent/Guardian Cell Phone Number \_\_\_\_\_